

**MINUTES OF COMMITTEE MEETING 14 March 2024**

**Attending:**

Mary Wayne / Chair	Jiri Fuchs /Treasurer
Jacob Gloor / Warden	Hilary Scott / Communications
Eddie Oag / Infrastructure	Marianne Leeson – Amenities

No.		Subject	Action
1.	Minutes from last meeting	Review/comment. No comments received. Minutes accepted.	
2.	Bank Account	Update bank mandate	Jiri
3.	Secretary (role)	The committee members will perform Secretarial tasks until a new Secretary is appointed.	Committee
4.	UKSPF	FoYW have been successful in applying for the grant to be used for planting several trees in the park. Processing of the funds transfer has started. Awaiting further instructions from Harrow Council.	Jiri
5.	Offer of Mediation	We should like to explore how this conflict resolution situation can be brought to closure. Initial exploratory contact to be arranged	Mary to setup Hilary, Jiri to conduct
6.	Committee Minutes distribution	Minutes of committee meetings to be made available to all members via the website, starting from this meeting. Notification by email.	Hilary
7.	'Less Plastic – Fantastic' event	The proposed art-in-the-park event for young Eco Warriors to be postponed until the weather is more favourable. Notices with event date and information will be posted in the park	Mary, Hilary
8.	Yeading Brook Unbound	Agree with Steve Whitbread the next steps regarding Yeading Brook Unbound consultation	Mary
9.	Survey	Update the user survey to take account of developments since last year. Suggested survey timing soon after SGM	Jiri
10.	Facebook	Admin rights of Facebook Friends of Yeading Walk Group page to be clarified with a view to consolidate both Friends of Yeading Walk pages	Jacob, Jiri
11.	FoYW Policies & Welcome Pack	The new FoYW Code of Conduct, Data Protection Policy, Members Contact Form and Welcome pack were reviewed and amendments agreed. Once updated and signed by the committee the policies will be made available on the website	Hilary
12.	Constitution	Further small amendments to be made to version 1.3. Document to be signed by committee prior to the announcement of SGM	Mary/ Committee
13.	Special General Meeting	Preparations for park members meeting to ratify the revised Constitution. Notification at least 14 days in advance	Mary
14.	Strategic Plan	Review the currently available plan and consider updates before next meeting. Increased focus on regeneration/conservation	Committee
15.	Next Meeting	Tuesday 16 April 2024 at 1pm in Mary's house	Committee